



Strath Haven High School

205 S. Providence Road • Wallingford, PA 19086 • 610-892-3470

PERMISSION TO TRANSMIT STUDENT RECORDS

As part of the college application process, students are required to have their high school records (commonly referred to as the transcript) sent directly from the high school to every college or university to which the student applies. Requests must be made 4 weeks in advance of the date needed. Students are responsible for sending their own test scores. There is no fee for current Strath Haven students to send transcripts.

A Strath Haven High School transcript typically consists of:

Page 1 - Official record (name, address, birth date, grade level, courses taken and grades earned, courses now in progress, grade point average, and attendance history).

Page 2 - Activities sheet or resumé (optional) provided by the student.

Page 3 - Strath Haven High School profile.

Student Name _____
(Please print)

No high school transcript will be sent from Strath Haven High School unless the signed consent form below is on file. Your signature below signifies your permission to send your child's transcript and additional information as requested, such as the secondary school form.

Signature of Parent/Guardian, or 18 year old student

Date _____

Letter of Recommendation Waiver: (to be completed by the student)

_____ Yes, I do waive my right to access and I understand I will never see any counselor recommendation submitted on my behalf.

_____ No, I do not waive my right to access and I understand the school counselor will not write a letter of recommendation on my behalf. The school counselor will complete the Secondary School Report Form on my behalf.

Student Signature

Date _____